

**Del Oro High School Parents Club (DOPC)  
Volunteer Sign-up Sheet 2010-2011**

**DOPC website [www.doparentsclub.org](http://www.doparentsclub.org)**

Active parent participation at school is critical for a strong school environment and helps ensure you and your student(s) become more involved and connected with others. Please indicate what areas you would be willing to help. The DOPC would appreciate any assistance you can provide. We have jobs that go all year long, event specific, or one time only. *See the back of this form for a description of event/ committees/ jobs.*

Please fill out this form and return to the school office **OR**  
mail to: DOPC, 3301 Taylor Rd, Loomis, CA. 95650

- \_\_\_\_\_ Interest in participating as DOPC Officer, Committee Chair/co-Chair or in DOPC activities
- \_\_\_\_\_ Assist the Kaplan Test Prep Coordinator with workshops and arranging test prep classes
- \_\_\_\_\_ Assist the Newsletter Editor for the monthly DOPC newsletter (e.g., reporter, sending emails, ads, etc)
- \_\_\_\_\_ Assist the Website Editor with the DOPC website
- \_\_\_\_\_ Assist the DO Parent's Club treasurer (book keeping, accounting or similar experience preferred)
- \_\_\_\_\_ Assist the Hospitality committee (various events throughout the year)
- \_\_\_\_\_ Assist the Membership committee
- \_\_\_\_\_ Assist the Sports Booster committee
- \_\_\_\_\_ Assist with Cow Chip Bingo event (fall)
- \_\_\_\_\_ Assist with spring fundraising event (spring)
- \_\_\_\_\_ Volunteer to work in the Visitor's football snack bar for home games (September-December)
- \_\_\_\_\_ Provide luncheon items or baked goods (Staff luncheon, Back to School night, etc)
- \_\_\_\_\_ Volunteer to help in the library during the day
- \_\_\_\_\_ Volunteer to work in the Student Store during lunch hours, sport's games, etc
- \_\_\_\_\_ Assist with the Raley's Quality of Life card and eScrip programs
- \_\_\_\_\_ Assist with Grad Night 2011 for seniors (planning, fundraising, and/or the event itself)
- \_\_\_\_\_ Participate with the Scholarship Committee for DOPC senior scholarships (April-May)
- \_\_\_\_\_ Act as a Senior Boards judge (May)
- \_\_\_\_\_ Curriculum Steering Committee member
- \_\_\_\_\_ Site Council Committee member
- \_\_\_\_\_ **I'm willing to help, just contact me and ask.**

Other areas to volunteer, comments, clarifications, etc \_\_\_\_\_

***Please print legibly***

Parent Name(s) \_\_\_\_\_

Home Phone \_\_\_\_\_ Other Phone(s) \_\_\_\_\_

Email address(es) \_\_\_\_\_

DO Student Name(s)/ Grade(s) \_\_\_\_\_

## Committees/ Jobs for Volunteers

Kaplan Test Prep Coordinator: Interacts with the Kaplan Test Prep manager to organize the DO SAT/ACT workshops and test preparation classes for the school year. Tasks include reserving rooms, making flyers, picking up/ tracking workshop registration, opening classroom as required and overseeing workshops.

Newsletter editor: Gather articles each month for the DOPC newsletter (9 editions) from teachers, principal, counselors, and other sources, and put the information into an organized format. Send out email notifications and invoices for ads, writes articles, etc.

Website Editor: Performs monthly online edit of our DOPC website [www.doparentsclub.org](http://www.doparentsclub.org).

Sports Booster Committee: Responsible for support activities for DO athletic teams.

Cow Chip Bingo event: Annual Saturday event that takes place in the fall which raises funds for DO sport teams and clubs. This community event includes a raffle, BBQ, and lots of fun watching the cows place their "chips" to see who wins money.

Membership Committee: Coordinates distribution of DOPC membership application and school magnetic calendar and collection of fees.

Visitor (Football) Snack Bar Committee: Plans the volunteer schedule, purchases the supplies and runs the visitor snack bar during the home football games in the fall.

Hospitality Committee: Plans and coordinates the welcoming tables of cookies and beverages for various DOPC events, Parents' back to school night, and appreciation luncheons for DO staff and teachers.

Student Store Committee: Student store sells DO spirit wear and supplies during school lunch hours and at various events throughout the year. Store is staffed by volunteers.

Raley's Quality of Life/ eScrip program: Distributes Raley's cards and completes online registering. Responsible for running the eScrip program for DOPC including mailing in the used ink cartridges collected in the office for rebate. Raley's is a major fundraiser for the DOPC.

Grad Night Committee: Plans and coordinates the end of the school year Safe & Sober Grad Night Event for seniors which takes place in June at Roseville Sunsplash.

Scholarship Committee: Coordinates the review of scholarship applications and selection of DOPC senior scholarship awardees. Judging panel is composed of freshman, sophomore and junior parents.

Senior Board Judge: Judge the senior project presentations given by seniors (May, 2-day event only)

Curriculum Steering: DOHS continuous improvement committee that makes recommendations to Principal regarding curriculum, supports the process of curriculum development and improvement, hears teacher input. Meetings are 1X per month or every two months on a weekday at 3:15 PM.

Site Council: DOHS committee reviews data to assess the needs of programs to improve student achievement, develops school improvement/ action plan, develops a budget to support the plan, design system to monitor and evaluate program effectiveness, and annually reviews program effectiveness. Meetings are 1X per month on a weekday at 3:15 PM.